



MINUTES
Asset Marketing Committee
June 22, 2015
Cook County Administration Building
Pedway Conference Room B
69 W. Washington, Chicago, IL 60602

Agenda: The agenda for the meeting was distributed to the members of the Committee via email on June 17, 2015. The agenda was posted on the Bureau of Finance website on June 18, 2015. A copy of this Agenda is attached to these Minutes. (Attachment A)

The Meeting of the Asset Marketing Committee was called to Order at 11:05 a.m. by the Chair, Ivan Samstein.

Membership: The chair confirmed that, under relevant signed MOUs and other documents, the committee's membership is as follows:

- Representing the Bureau of Administration: Martha Martinez
- Representing the Bureau of Asset Management: Xochitl Flores
- Representing the Bureau of Finance: Ammar Rizki
- Representing the Bureau of Technology: Kathleen Markham
- Representing the Clerk of the Circuit Court of Cook County: Richard Abrams
- Representing the Clerk of Cook County: Courtney Greve
- Representing the Cook County Board of Commissioners: Commissioner Jeff Tobolsky
- Representing the Department of Transportation & Highways: John Yonan
- Representing the Office of the Cook County Board President: Jessey Neves
- Representing the Office of the Chief Judge: James Anderson
- Representing the Recorder of Deeds & Registrar of Titles: John Mirkovic
- Chair: Chief Financial Officer, Ivan Samstein

As per the Asset Marketing Ordinance, the Office of the State's Attorney and the Officer of the Treasurer have been invited to participate in the Asset Marketing Program and the Committee by way of an MOU; neither office has agreed to participate at this point in time. An MOU with the Cook County Health and Hospital System and an Intergovernmental Agreement with the Forest Preserve District are expected in the near future.

Attendance: The following members were in attendance:

- Representing the Bureau of Administration: Jerry Pray on behalf of Martha Martinez
- Representing the Bureau of Asset Management: Anna Ashcraft on behalf of Xochitl Flores
- Representing the Bureau of Finance: Ammar Rizki
- Representing the Bureau of Technology: Kathleen Markham
- Representing the Clerk of the Circuit Court of Cook County: Richard Abrams

MINUTES APPROVED BY THE ASSET MARKETING COMMITTEE: AUGUST 17, 2015

A handwritten signature in red ink, appearing to be "I.S.M.", is written over the date "AUGUST 17, 2015".

- Representing the Clerk of Cook County: Gail Siegel on behalf of Courtney Greve
- Representing the Cook County Board of Commissioners: Edward Oliveri on behalf of Commissioner Jeffrey Tobolski
- Representing the Department of Transportation & Highways: John Yonan
- Representing the Office of the Cook County Board President: Jessey Neves
- Representing the Office of the Chief Judge: James Anderson
- Representing the Recorder of Deeds & Registrar of Titles: John Mirkovic
- Chair: Chief Financial Officer, Ivan Samstein

Committee Policies and Procedures: All members of the committee received the final iteration of the proposed Committee Policies and Procedures via email on June 17, 2015. Copies of these proposed Policies and Procedures also were available at the meeting.

In response to a question from John Mirkovic, it was noted that insofar as the Committee's authority is derived from the Asset Marketing Ordinance, the term "contracts" at Section 3(D)(III) and Section 3(D)(iii)(a) refers solely to pre-existing contracts that generate revenue or value by way of activities that would otherwise be subject to the Asset Marketing Ordinance.

James Anderson moved that the proposed Committee policies and Procedures be adopted, and Richard Abrams seconded the motion. By way of a roll call vote, the Policies and Procedures were adopted by the Committee, with the following persons voting in the affirmative:

- Representing the Bureau of Administration: Jerry Pray on behalf of Martha Martinez
- Representing the Bureau of Asset Management: Anna Ashcraft on behalf of Xochitl Flores
- Representing the Bureau of Finance: Ammar Rizki
- Representing the Bureau of Technology: Kathleen Markham
- Representing the Clerk of the Circuit Court of Cook County: Richard Abrams
- Representing the Clerk of Cook County: Gail Siegel on behalf of Courtney Greve
- Representing the Cook County Board of Commissioners: Edward Oliveri on behalf of Commissioner Jeffrey Tobolski
- Representing the Department of Transportation & Highways: John Yonan
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- Representing the Office of the Chief Judge: James Anderson
- Representing the Recorder of Deeds & Registrar of Titles: John Mirkovic
- Chair: Chief Financial Officer, Ivan Samstein

A copy of the Committee Policies and Procedures so adopted by the Committee is attached to these Minutes. (Attachment B)

Public Comment: The Chair opened the floor for Public Comment with no response.

Adjournment: Upon a motion, second and voice vote, the Committee meeting was adjourned at 11:17 a.m., with the next meeting scheduled to take place on August 4, 2015 at 1:30 p.m. in the Cook County Building, 4th floor, Conference Room 4A, 118 North Clark Street, Chicago, IL 60602.