

COUNTY OF COOK

TRANSPORTATION AND HIGHWAYS DEPARTMENT

General Conditions and CCDOTH Construction Notes for Permit Work

General Conditions

1. Definition of "Owner": The "Owner" is the Name/s listed on the Cook County Transportation and Highways Department (CCDOTH) Permit as "Owner/s". The "Owner" is the "Grantee" listed in the Public Way Regulatory Ordinance (the "Ordinance"), Chapter 66.
2. Capitalized terms used in this Permit and not otherwise defined herein shall have the meanings ascribed to them in the Public Way Regulatory Ordinance (the "Ordinance"), Chapter 66, Article III, and Sections 50 et seq. of the Cook County Code. Requirements set forth in these General Conditions are in addition to and not in limitation of the requirements of the Ordinance.
3. The CCDOTH Permit is only applicable for the work shown on the final approved submitted plans on Cook County Right of Way (ROW). The permit does not release the Owner from fulfilling the requirements of any other laws or other required permitting relating to the permitted work. It is the responsibility of the Owner to acquire all other applicable approvals and/or permits required for the proposed work in the submitted plans. Copies of the applicable approvals and/or permits shall be submitted to CCDOTH for the permit file.
4. The Owner shall fulfill all requirements set forth in the permit application and its instructions, including without limitation, permit fees, insurance and bonding are a condition of this Permit. Issuance of this Permit, without the fulfillment of all requirements by Owner shall not act as a waiver of Owner's obligation to comply with such requirements, unless approval in writing of such change is given by the Cook County Superintendent of Transportation and Highways.
5. The Permit can be revoked pursuant to the terms of the Ordinance or at the discretion of the Cook County Superintendent of Transportation and Highways.
6. The Owner shall provide two days advance notice prior to the start of work to the CCDOTH Permit Office. Email the notice to hwypermits@cookcountyil.gov.
7. No changes, alterations, or revisions to the Permitted Work are allowed unless approved in writing by the Cook County Superintendent of Transportation and Highways or his designee.
8. If Owner discovers during the progress of the Permitted Work that subterranean conditions prohibit the construction of said improvement in and along the alignment as outlined in the plans, it is expressly understood that all Permitted Work shall cease until a proposed revised alignment has been approved by the CCDOTH and the Permit has been modified.
9. The Owner shall furnish all material to do all work required and pay all costs which may be incurred in connection with such work and shall prosecute the same diligently and without delay to completion. See Ordinance for additional requirements as to work in the Public Way.
10. All construction methods and construction materials shall be in accordance with the latest version of the Illinois Department of Transportation (IDOT) Standard Specifications for Road and Bridge Construction, IDOT Supplemental Specifications and Recurring Special Provisions, IDOT Standards, Cook County Special Provisions and Cook County Standards.
11. Upon completion of the Permitted Work, Owner shall in a timely manner, (but in no event more than 30 days unless another time frame is directed by the CCDOTH Permits Division) restore the Public Way substantially to the same condition in which it was before the Permitted Work started. The work includes but is not limited to removing all debris, rubbish, materials, apparatus, tools, and equipment, as well as all excess excavated materials, from the Public Way.

12. Should future construction and operation of the highways by CCDOTH require alteration or relocation of the Owner's Facilities, such change shall be made by the Owner, its successor or assigns upon the written request of the Superintendent of CCDOTH without expense to said County or State. Requirements for any such requested alteration or relocation are further detailed in the Ordinance.
13. The Owner, its successor and assigns, assume all risk and liability for accidents and damages that may accrue to persons and property, during the prosecution of the work or any time thereafter, by reason of the location, construction, installation, operation, maintenance, repair and work referred to herein, and the Owner, by acceptance of the Permit, agrees to indemnify and save harmless Cook County from any such claims for damages and from all costs and expenses incurred on account thereof and in connection therewith.
14. In accordance with the Ordinance, and agreement by the Owner, the Owner acknowledges and agrees that the Permit is null and void if the Owner is delinquent in the payment of any tax or fee administered by the Cook County.
15. The Owner shall furnish the CCDOTH Permits Division one as-built PDF in 22"x34" format. The issued permit plans and any issued addendum plans will become the as-built plans if the owner on this permit does not submit as-built plans by the expiration date of the permit or by the last permit extension date.
16. Notify CCDOTH Permits office in writing for final inspection. The letter can be emailed to hwypermits@cookcountyil.gov

CCDOTH Construction Notes

Curb and Gutter (PCC)

1. PCC Pavement mix designs shall be per the IDOT Standard Specifications for Road and Bridge Construction art 1020.04
2. In the removal of curb and gutter, the use of any type of concrete breaker that will damage the underground structures will not be permitted.
3. Saw cut the full depth of curb and gutter at the limits of removal.
4. Construct curb and gutter in accordance with IDOT standard 606001. Provide a tied longitudinal construction joint in accordance with IDOT standard 420001, using 30" long #6 (3/4" Dia.) deformed epoxy coated tie bars at 36-inch centers.

Drainage

5. The drainage systems shall always be kept clean and free of debris.
6. The Owner shall be responsible for providing positive drainage.
7. CCDOTH reserves the right to make connections to the proposed storm sewer for the purpose of draining the highway.
8. As a condition of granting this permit, which includes the point discharge of storm water onto the Cook County Transportation and Highways Right Of Way, the Owner hereby grants permission to the Cook County Transportation and Highways Department to enter onto private property to inspect the detention control structure.

Erosion Control and Landscaping

9. The parkway shall always be kept clean and free of debris.
10. Any disturbed areas within Cook County ROW require erosion control blanket prior to final landscaping per current Illinois Environmental Protection Agency (IEPA) standards.

11. Cook County Right-of-Way to be restored with 4" topsoil, fertilizer and sod. This note supersedes any note in the plans.

Excavation and Backfill

12. The Owner shall manage the excavation, transport, and disposal of all excavated materials (i.e. soil, debris, etc.) in accordance with local, state, and federal regulations.
13. As a condition of this permit, the Owner shall request CCDOTH to identify sites in the Right-of-Way where a Highway Authority Agreement governs access to soil that exceeds the Tier 1 residential remediation objectives of 35 Ill. Adm. Code 742. The Owner shall take all measures necessary to protect human health (including worker safety) and the environment during and after any access to such soil.
14. All trenches within Cook County ROW shall be trench backfilled with FA-6 sand in accordance with Method 1 in accordance with Article 550.07 of the (IDOT) Standard Specifications for Road and Bridge Construction.

Median (PCC)

15. PCC Pavement mix designs shall be per the IDOT Standard Specifications for Road and Bridge Construction art 1020.04
16. In the removal of median, the use of any type of concrete breaker that will damage the underground structures will not be permitted.
17. Saw cut the full depth of median at the limits of removal.
18. Construct median in accordance with IDOT standard 606301. Provide a tied longitudinal construction joint in accordance with IDOT standard 420001, using 30" long #6 (3/4" Dia.) epoxy coated deformed tie bars at 36-inch centers.

Pavement, All

19. Saw cut the full depth of pavement at the limits of removal.
20. In the removal of pavement, the use of any type of concrete breaker that will damage the underground structures will not be permitted.
21. The pavement shall always be kept clean and free of debris.
22. Where a median opening is provided, the pavement shall be crowned at the centerline using a one percent cross slope.
23. Unless specified in the Permit, no equipment other than pneumatic-tired equipment used during the installation shall be permitted to stop or operate on the pavement nor shall any excavated materials be stored temporarily or otherwise on the CCDOTH pavement.
24. All pavement patch openings that are open to traffic shall be immediately surfaced with a temporary bituminous patch at least three inches in thickness. This patch then must be inspected daily and additional bituminous patch material must be placed, daily if necessary, to maintain the patched area at the same elevation as the adjacent undisturbed pavement for a period of not less than 30 days. After 30 days, permanent replacement in kind shall be made to the base course and pavement surface.

Pavement, Entrance (Driveways, Side Streets)

25. PCC Pavement mix designs shall be per the IDOT Standard Specifications for Road and Bridge Construction art 1020.04

26. HMA surface and binder course mix designs shall be per IDOT D1 Hot Mix Selection Table.
Link:<http://www.idot.illinois.gov/doing-business/procurements/engineering-architectural-professional-services/Consultants-Resources/highway-standards-and-district-specific-standards>
Path: /District Specific Standards/District 1/D1PavementDesign/HMA Selection Table(Most Recent Date)
27. For entrance installations, the Owner shall remove earth to its full depth, starting at the edge of the pavement, for the full dimensions of the proposed entrance, and replace with materials to be used in the construction of the entrance.
28. The entrance radius meeting the edge of shoulder or the back of curb must terminate 3' from the property line extended to the edge of shoulder or the back of curb. If this requirement cannot be met, a letter from the neighboring property authorizing the encroachment must be submitted.
29. The CCDOTH reserves the right to restrict access to permitted entrances on future roadway improvements.
30. The Owner acknowledges that if or when the County of Cook improves the highway the pavement composition at the above-mentioned entrance(s) may be substituted.

Pavement, Hot Mix Asphalt (HMA) Pavement, Patching, and Resurfacing

All

31. HMA surface and binder course mix designs shall be per IDOT D1 Hot Mix Selection Table.
Link:<http://www.idot.illinois.gov/doing-business/procurements/engineering-architectural-professional-services/Consultants-Resources/highway-standards-and-district-specific-standards>
Path: /District Specific Standards/District 1/D1PavementDesign/HMA Selection Table(Most Recent Date)

Pavement

32. HMA Full Depth Pavement thickness shall be 12-inch on a 12-inch thick aggregate subgrade improvement. The HMA Pavement shall be built per the IDOT Standard Specifications for Road and Bridge Construction Art 407. The aggregate subgrade improvement shall be built per the IDOT Bureau of Design and Environment (BDE) Special Provision Aggregate Subgrade Improvement. Link:<https://idot.illinois.gov/doing-business/procurements/engineering-architectural-professional-services/Consultants-Resources/design-and-environment-bde-special-provisions>
Path:/Aggregate Subgrade Improvement.

Patching

33. HMA Patching shall match the existing pavement thickness. The length shall be the greater of 6 feet (measured parallel to the centerline) or 12 inches wider than the pavement opening. The patch width shall be the full lane width of each lane affected. The pavement opening shall be saw-cut to the full depth of the pavement at the limits of removal. The HMA Pavement Patch shall be in accordance with Section 442 Pavement Patching of the Standard Specifications. Class D Patches shall be used for HMA pavements and HMA bases.
34. For roadways with HMA surface regardless of HMA or PCC base, HMA surface shall be placed a minimum of 6 inches longer on each side of the pavement patch.

Resurfacing

35. HMA Mill and Resurface Pavement thickness shall be per the approved permit plans. HMA Resurfacing shall be built per the IDOT Standard Specifications for Road and Bridge Construction Art 406.

Pavement, Portland Cement Concrete (PCC) Pavement, Patching

All

36. PCC Pavement mix designs shall be per the IDOT Standard Specifications for Road and Bridge Construction art 1020.04

Pavement

37. PCC Pavement thickness shall be 10 inches on a 12-inch thick aggregate subgrade improvement. The PCC Pavement shall be built per the IDOT Standard Specifications for Road and Bridge Construction Art 420. The aggregate subgrade improvement shall be built per the IDOT BDE Special Provision Aggregate Subgrade Improvement.
Link:<https://idot.illinois.gov/doing-business/procurements/engineering-architectural-professional-services/Consultants-Resources/design-and-environment-bde-special-provisions> Path:/Aggregate Subgrade Improvement.
38. Where the proposed pavement or median abuts the existing pavement, median or curb and gutter longitudinally, provide a tied longitudinal construction joint in accordance with IDOT standard 420001, using 30" long #6 (3/4" Dia.) epoxy coated deformed tie bars at 36 inch centers. Keyed joints as shown on standard 420001 shall not be allowed.
39. Provide transverse sawed contraction joints every 15 feet in accordance with IDOT standard 420001, using 18" long #12 (1-1/2" Dia.) smooth epoxy coated dowel bars at 12-inch centers and align proposed joints with existing joints. If a proposed joint is located less than 6 feet from an existing joint, then the existing pavement or median shall be removed and replaced up to the existing joint.

Patching

40. PCC Patching shall match the existing pavement thickness. The length shall be the greater of 6 feet (measured parallel to the centerline) or 12 inches wider than the pavement opening. The patch width shall be the full lane width of each lane affected. The pavement opening shall be saw-cut to the full depth of the pavement at the limits of removal. The PCC Pavement Patch shall be in accordance with Section 442 Pavement Patching of the Standard Specifications. Class B Patches shall be used for concrete pavement and concrete bases.
41. Pavement patches greater than or equal to 15SY shall use pavement fabric in accordance with IDOT standard 420701 and provide 3 ½ inches of clearance between the pavement surface and the top of the fabric.
42. Pavement patches longer than 11ft 3inches shall be tied longitudinally to the abutting existing pavement, median or curb and gutter provide using 30" long #6 (3/4" Dia.) epoxy coated deformed tie bars at 36-inch centers.
43. Where the proposed pavement or median abuts the existing PCC pavement or median transversally, provide a transverse joint in accordance with IDOT standard 442101, using 18" long #12 (1-1/2" Dia.) smooth epoxy coated dowel bars at 12 inch centers.

Pavement Marking

44. Modified Urethane Pavement Marking shall be used for the proposed pavement marking per IDOT Standard Specifications for Road and Bridge Construction Art 780 and 1095.
45. Water Blaster and Vacuum Recovery method shall be used for removal of pavement marking per IDOT Standard Specifications for Road and Bridge Construction Art 783 and 1101.
46. The Modified Urethane Pavement Marking installation shall be done no later than December 15 per IDOT Standard Specifications for Road and Bridge Construction Art 780.12. The minimum winter performance period extends to May 1 the next year. If pavement markings are in before Dec 15 and the permit work is not completed by May 1 the next year, the performance period will last until a request for final inspection is made. The Permits inspector will do the final pavement marking inspection during the final inspection for the whole permit. The permit cannot be closed out until this requirement is met.

Sidewalk and Bus Shelters

47. In the removal of sidewalk and bus shelter pads, the use of any type of concrete breaker that will damage the underground structures will not be permitted.

48. All proposed bus shelter and bus shelter pads must meet the current IDOT Bureau of Design and Environment (BDE) Manual and IDOT Bureau of Local Roads (BLR) Manual, Public Rights-of-Way Accessibility Guidelines (PROWAG) and Americans with Disabilities Act (ADA) requirements.
49. All proposed sidewalk (crosswalk) shall be ramped in compliance with the current IDOT BDE Manual, IDOT BLR Manual, PROWAG and ADA requirements.
50. All proposed curb ramps shall be inspected after construction. IDOT form D1 PD0031 (link: www.idot.illinois.gov/home/resources/Forms-Folder/d Path:/District 1/ D1 PD0031) shall be filled out for each location. If there are any deficiencies the deficiencies shall be fixed, and the form refilled out for the location until the curb ramp is compliant. A copy of the final form shall be submitted to the CCDOTH Permits office at hwy.permits@cookcountyil.gov for the permit file. CCDOTH Permits office will forward the completed forms to the Cook County ADA Coordinator for the Cook County ADA file.
51. All The following CCDOTH Special Provision shall apply to all sidewalk.
 - 310 Detectable Warnings (Special), Cast Iron. (provided in permit review)
52. The following CCDOTH Standard shall apply to all sidewalk.
 - C-9 Cook County PCC Sidewalk Construction (Expansion Joints) Detail (provided in permit review.)
53. Proposed sidewalk shall be 8" thick through driveways and at curb ramps.
54. Concrete sidewalks shall be continuous through all driveways with a maximum cross slope of 1.5%.

Traffic Control

55. Owner shall provide and maintain at its own expense, such temporary roads, and approaches, as may be necessary to provide access to driveways, houses, buildings, or other property abutting the site of the Permitted Work. Access shall not be blocked.
56. No temporary lane closures or temporary traffic detours relating to Permitted Work will be allowed between the hours of 6 a.m. to 9 a.m. and 3 p.m. to 6:30 p.m., (other than as allowed for emergency maintenance per the Ordinance).
57. All signs shall conform to the latest Manual on Uniform Traffic Control Devices (MUTCD) and Illinois Supplemental to the Manual on Uniform Traffic Control Devices (MUTCD)
58. All traffic control devices shall conform to the latest IDOT Standard Specifications for Road and Bridge Construction, IDOT Highway Standards, and the IDOT approved product list.
59. All lane closures shall be in accordance with the latest IDOT Highway Standards.
60. The Owner shall conduct its operations in a manner so as to insure the minimum hindrance to traffic, using the pavement and at no time shall its operations obstruct more than one half (1/2) of the available pavement width.
61. When existing traffic control signs such as stop signs, stop ahead signs, and crossroad signs are removed in the progress of the Permitted Work, said signs shall be immediately reset as close as possible to their original location. After the completion of the Permitted Work has been approved, said traffic control signs shall be restored to their original position and condition. If modifications are needed a revised signage plan can be submitted to Permits for review and approval.

Traffic Signals, Lighting, Other Electrical

62. To ensure proper installation, the owner shall hire an inspector for all electrical work. The inspector shall be independent from the contractors working on the permit. The inspector's purpose is to ensure the contractor is installing the electrical items per the plans and specifications. The inspector shall be familiar with the field installation inspection, material inspection and documenting requirements of the Cook County, IDOT, and/or Municipal electrical work items on the permit. The work items may include but are not limited to Traffic Signal items, Traffic Signal Interconnect items, Flashing Beacon items, Lighting items, etc.
63. Care is to be taken as not to damage any of the existing traffic signal conduits, fiber cables and equipment. If any of the traffic signal conduits, cables and/or equipment is damaged, the Contractor shall repair and/or replace the conduits, cables and/or equipment at no cost to the County.
64. Cook County is not a member of JULIE (Joint Utility Locating Information for Excavators). For location information on Cook County Traffic Signal equipment, Traffic Signal Interconnect equipment, Flashing Beacons equipment, Lighting equipment, etc., please contact the Mechanical, Electrical, Architectural and Landscaping (MELA) Division at 312-603-1734.
65. If this contract requires the services of an electrical contractor, the Contractor shall be responsible at his/her own expense for locating existing IDOT and CCDOTH facilities prior to performing any work. If this contract does not require the services of electrical contractor, the Contractor may request one free locate for existing IDOT and CCDOTH electrical facilities from the Electrical Maintenance Contractor(s) prior to the start of any work. Additional requests may be at the expense of the Contractor. The location of underground traffic facilities does not relieve the Contractor of their responsibility to repair any facilities damaged during construction at their expense.

Utilities, All

66. It shall be the responsibility of the Owner to co-ordinate with utility companies sharing the Cook County ROW and relocate the existing power poles, fire hydrants, guardrail and appurtenances as needed for the proposed permit work. There shall be no cost to the county.
67. As a requirement of this permit all utility owners (private and government) shall maintain a membership with J.U.L.I.E. locating service until the utility is completely removed from Cook County ROW.

Utilities, Aerial

68. All aerial lines crossings or parallel must have a minimum clearance of 18'3".
69. Pole owner permission is required for all cable, conduit, and other appurtenance connection to a pole.
70. Proposed aerial cable shall not block the existing traffic signal heads.
71. Proposed aerial cable shall not touch existing traffic signal equipment.

Utilities Underground

72. All auger pits and excavations shall be as far away from the edge of pavement or back of curb as possible, and wood or steel sheeting shall be used. Auger pits shall be protected with concrete barrier walls if within clear zones. The ends of the concrete barrier walls shall be protected with crash attenuators. The barrier wall and crash attenuators design shall meet IDOT BDE Manual and IDOT BLR Manual Design requirements. Open holes left overnight shall fenced off and covered.
73. All external casing voids shall be pressure grouted or filled with trench backfill using pumping or jetting outside of the casing. The inside of the casing shall be sealed or filled using the external void procedures.

74. A minimum depth of 42 inches shall be maintained from the ground surface to the top of the conduit, cable, or pipe and a minimum depth of 36 inches from the true flow line of the drainage ditch to the top of the conduit, cable or pipe.
75. Proposed underground utilities running parallel to existing water main or sanitary sewer shall adjust the alignment if the utility is within 5 feet of the outer wall of the water main or sanitary sewer. The proposed utility shall maintain 5 feet or greater while running parallel to the existing water main or sanitary sewer. The distance between parallel or crossing sanitary or storm sewer with water main shall meet IEPA requirements.

Winter Moratorium Condition

76. During the winter months, (November 1 through April 15) the CCDOTH imposes a moratorium for the open cutting of pavement due to snow removal and the scarcity of ready mixes required to properly restore the pavement. This includes observation holes over existing utility facilities while performing directional bore operations, as well as lane closures for manhole access.
77. Each request to open cut the pavement or require a lane closure will be decided on a case by case basis. Should the request be approved, the following measures will be taken and adhered to:
 - Unless it is a dire emergency, no lane closures will be set up or work performed within the pavement areas on days that snow is predicted, or if the snow has yet been removed from the pavement.
 - There will be no overnight lane closures, unless approved in advance by CCDOTH.
 - All restoration must be completed by the end of each workday or backfill is required. The use of steel plates is prohibited. The temporary pavement patch size shall be backfilled with flowable fill (per Section 1019 of the Standard Specifications for Road and Bridge Construction).
 - All temporary pavement restorations will be permanently restored in the following Spring.