



COOK COUNTY JUSTICE ADVISORY COUNCIL

Domestic Violence Intervention & Support Services Initiative



September 27, 2022
Information Session

WELCOME



- **Justice Advisory Council Overview**

- **Introductions**

- Ali Abid – Deputy Director
- Juandalynn Johnson – Grants Coordinator
- Kristina Kaupa – Lead Policy & Program Coordinator
- Laura Grossman – Public Information Officer

AGENDA



- Information Session Goals
- Request for Qualifications Overview
- Application Timeline
- Services Sought and Application Requirements
- Capacity Building Resources
- How to Apply
- Q&A

Questions may be submitted via the Q & A feature and will be addressed at the end of the session. Time constraints may limit the number of questions discussed in the session. The JAC cannot answer questions specific to a proposed program or organization.

GOALS






This information session is designed to:

- **Provide information** about a contracting opportunity for domestic violence intervention and support services with the Cook County Justice Advisory Council.
- **Answer questions** about the grant application process and requirements.
- **Share resources** for potential applicants including capacity building workshops on topics such as budgets, reporting and performance metrics.
- **Encourage applications from organizations provide different services and can serve diverse and marginalized populations.** The RFQ opportunity is seeking a wide variety of service types and also the ability serve populations no matter their language access abilities, gender identity, or marginalization along other axes.

GRANT OVERVIEW



		Domestic Violence Intervention and Support Services
	RFQ Format	This application will be used to formulate a qualified list of providers. Following the development of the list the JAC will then reach out and contract with organizations as needed.
	Funding	This program is being funded by American Rescue Plan Act (ARPA) dollars, with \$5 million dedicated and with an intention of spending it over the course of two years. Total contracts initially made under this RFP will not surpass that amount.
	Application Timeline	Applications will be open starting October 3, 2022 and are due: <ul style="list-style-type: none">• November 14, 5pm CST.

APPLICATION TIMELINE



October 3, 2022	Application Release on cookcountyil.gov/JACGrants
October 11, 2022	Pre-Submittal Conference <i>*Optional</i>
November 14, 2022, 5:00pm	Applications are due by 5:00pm via Online Application Submission
November 15, 2022 – January 2023	Anticipated time period for contractor selection and scope formulation.
January – February 2023	Anticipated Cook County Board Meetings to approve awards as needed.

SERVICES SOUGHT



Applicants should be able to demonstrate a track record in and a current ability to provide services in at least one of the following areas:



Counseling. Counseling for domestic violence (DV) victims and survivors and for those who have caused harm.



Legal support. Assistance of DV victims and survivors with navigating the court system, particularly the order of protection process. Advocates which help draft requests for orders of protection, accompany affected individuals, assist in prep of victim to serve as a witness, and engage in aftercare following court process.



Advocacy support. Resource information advocates; the staffing and management of hotlines related to domestic violence and connection with help to navigate the court process, as above, and other resources; trauma-informed workforce development; childcare support for victims and survivors.



Housing supports for domestic violence victims and survivors. Rapid re-housing, emergency shelter, hotel-based housing, and more. Transportation supports to and from rapid re-housing and shelters.

Eligibility Note: Must be a recognized 501(c)(3) or 501(c)(4), or have a fiscal agent who is

APPLICATION CHECKLIST



Document	Items to Include
1 - Program Qualification Documents	<ul style="list-style-type: none"><input type="checkbox"/> 5-page Mandatory Qualifications Description<input type="checkbox"/> 1 References Page – 3 relevant references
2 - Current Budget Documents	<ul style="list-style-type: none"><input type="checkbox"/> This document should detail the specific sources of revenue for your organization for your current budget year, and the expenses planned for your organization. Please offer an explanation for any expected planned deficit for the budget year.
3 - Financial Qualifications Documents	<ul style="list-style-type: none"><input type="checkbox"/> an audited financial statement<input type="checkbox"/> a federal Form 990 or Form 990-EZ (Form 990-N is not acceptable)<input type="checkbox"/> A statement signed by the Chair of the organization’s Board of Director’s indicating the organization’s actual revenues and expenses, and a statement of financial position, for the most recently completed fiscal year.
	*When you submit your application, items within each document category will be submitted together as one file

Below are some of the criteria that will be used to score and evaluate applications:



Readiness and Experience

- Respondent's readiness to implement the specific domestic violence service components associated with the project, as evidenced by their general experience with providing similar services.



Fiscal Capacity

- Respondent's fiscal capacity to deliver services on an ongoing basis.



References

- The reputation and strength of the respondent's domestic violence services programming will be evaluated based upon the quality and relevance of the references provided



Further Evidence of Organizational Capacity

- Completeness, consistency and clarity in the respondent's execution of all required sections of response, as evidenced by each part of the submission.

HOW TO APPLY



APPLICATION STEPS:

1. Download application & application guide from cookcountyil.gov/JACGrants (available 10/3)
2. Complete your application and gather all required documentation
3. Return to the JAC grants website to submit your application:
 - Input your organization's general information and preferred contact for the grant
 - Upload your completed application and required documentation
 - Highly recommend that you submit 3 documents comprising all the pieces, as described in RFQ.
 - Click submit *this is your final submission

**It is recommended to submit early to avoid a potential delay caused by a high volume of last-minute applications.*

The application process will be detailed at the optional Pre-Submittal Conference on 10/11

CAPACITY BUILDING RESOURCES



Recordings of capacity building workshops facilitated by Guidehouse, a Cook County partner, are available on the JAC website. They are a general resource and not related to any particular funding opportunity. Visit for cookcountyil.gov/JACGrants for links to those resources



Program Design

Topics include:

- Goal Development
- Program planning
- How to align program goals and performance metrics



Application

Topics include:

- Writing a compelling grant application
- Budgets and categorizing costs (ex. indirect rates)
- Registering for SAM.gov and a DUNS number



Monitoring & Reporting

Topics include:

- Program evaluation
- Tracking metrics and key performance indicators
- Federal compliance
- Procurement



Questions?

Please submit questions using the Q & A chat feature



APPLY: cookcountylil.gov/JACGrants
CONTACT: JAC.Info@cookcountylil.gov