



**Housing Services and
Wraparound Supports**

**OFFICE OF THE
Justice Advisory
Council**

**May 29, 2024
Information Session**

WELCOME

Justice Advisory Council Overview

- Mission: To promote equitable, human-centered, community-driven justice system innovation and practice through rigorous stakeholder engagement, policy work, service coordination, and grantmaking that increases community safety and reduces reliance on incarceration.

Introductions

- Ali Abid – Deputy Director, JAC
- Juandalynn Johnson – Grants Management Director, JAC
- Nikki Munoz – Reentry Services Manager, JAC
- Laura Grossman – Public Information Officer, JAC



AGENDA

- Information Session Conference Goals
- Request for Qualifications Overview
- Application Timeline
- Services Sought and Application Requirements
- Capacity Building Resources
- How to Apply
- Q&A


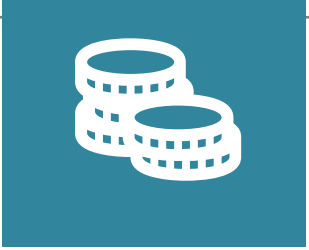

Questions may be submitted via the chat feature and will be addressed at the end of the session. Time constraints may limit the number of questions discussed in the session. The JAC cannot answer questions specific to a proposed program or organization.

GOALS

This information session is designed to:

- **Provide information** about a contracting opportunity for Housing Services and Wraparound Supports for justice involved individuals with the JAC.
- **Answer questions** about the application process and requirements.
- **Share resources** for potential applicants including capacity building workshops on topics such as budgets, reporting and performance metrics.
- **Encourage applications from organizations provide different services and can serve diverse and marginalized populations.** The RFQ opportunity is seeking a wide variety of service types and also the ability serve populations no matter their language access abilities, gender identity, race, ethnicity or other protected category.

OVERVIEW

		Housing Services and Wraparound Supports
	Background	<p>Goal is to reduce community violence and prevent recidivism by enhancing housing options and additional supports for individuals facing housing insecurity, including those with criminal justice system involvement.</p> <p>One such project is our alternative housing for those ordered to electronic monitoring but unable to leave the jail because they are deemed ‘No Place to Stay.’ (NPTS EM Housing)</p>
	Funding	<p>Our provision funding for this will be determined by the FY2025 Cook County Budget. Contracts are estimated to start December 1, 2024.</p>
	Application	<p>The application format will be a Request for Qualifications (RFQ). The RFQ process will result in a contract process. Application period is June 3 – July 1 at 5pm CST.</p>

APPLICATION TIMELINE



June 3, 2024	RFQ Released on cookcountyil.gov/JACGrants
June 12, 2024 at 1pm CST	Pre-Submittal Conference
July 1, 2024 at 5pm CST	Responses to the RFQ are due by 5:00pm via Online Application Submission
July 2, 2024 – August 15, 2024	Anticipated time period for qualified list determination and subrecipient selection
September/October 2024	Anticipated Cook County Board Meetings to approve awards as needed

REQUEST FOR QUALIFICATIONS (RFQ)

A Request for Qualifications (RFQ) is a call for organizations to demonstrate their capacity and track record in providing specific services. The ultimate goal of the RFQ process is to identify qualified partners who will receive funding to provide services or carry out work.

STEP	DESCRIPTION
1 Respond (Submit an application)	Organizations respond to the RFQ, providing information on their programs and services as well as references and financial documents etc.
2 Qualify	A formal review process will take place using uniform criteria. A qualified list, or pool of qualified service providers will be identified.
3 Contract	Organizations will be selected from the qualified list and contract negotiations will take place.
4 Provide Service	Organizations will provide services based on the terms of the contract.

ELIGIBILITY & SERVICES SOUGHT

- ★ Applicants must be a recognized 501(c)(3) or 501(c)(4) non-profit organization.
- ★ **Applicants must be able to demonstrate a track record in and current ability to provide direct housing services to clients.**

Applicants *may* additionally provide wraparound services that fall under any of the following categories:



1. Case Management Services, including navigator supports for access to services;



2. Legal Services, including connection to legal aid;



3. Employment Supports, including linkages to employer partners;



4. Healthcare Services, including assistance obtaining County Care; and



5. Educational Supports, including education and training programs.

APPLICATION CHECKLIST



Document	Items to Include
1 - Program Qualification Documents	<ul style="list-style-type: none"><input type="checkbox"/> 5-page Mandatory Qualifications Description; and<input type="checkbox"/> Organization Readiness to Serve Populations; and<input type="checkbox"/> 1 References Page – 3 relevant references.
2 - Current Budget Documents	<ul style="list-style-type: none"><input type="checkbox"/> This document should detail the specific sources of revenue for your organization for your current budget year, and the expenses planned for your organization. Please offer an explanation for any expected planned deficit for the budget year.
3 - Financial Qualifications Documents	<ul style="list-style-type: none"><input type="checkbox"/> an audited financial statement AND<input type="checkbox"/> 501c3 or 501c4 Tax Exempt Letter.<input type="checkbox"/> Optional: A statement signed by the Chair of the organization’s Board of Director’s indicating the organization’s actual revenues and expenses, and a statement of financial position, for the most recently completed fiscal year.
	*When you submit your application, items within each document category will be submitted together as one file

EVALUATION CRITERIA

Below are some of the criteria that will be used to score and evaluate applications:



Readiness and Experience

- Respondent's readiness to implement the specific service components associated with the project, as evidenced by their general experience with providing similar services.



Fiscal Capacity

- Respondent's fiscal capacity to deliver services on an ongoing basis.



References

- The reputation and strength of the respondent's reentry services programming will be evaluated based upon the quality and relevance of the references provided



Further Evidence of Organizational Capacity

- Completeness, consistency and clarity in the respondent's execution of all required sections of response, as evidenced by each part of the submission.

HOW TO APPLY



APPLICATION STEPS:

1. Download the Request for Qualifications at cookcountyil.gov/JACGrants (available 6/3)
2. Complete your application and gather all required documentation
3. Return to the JAC grants website to submit your application:
 - Input your organization's general information and preferred contact for the grant
 - Upload your completed application and required documentation
 - *Highly recommend to submit 3 documents comprising all the pieces, as described in RFQ.*
 - Click submit *this is your final submission
 - *It is recommended to submit early to avoid a potential delay caused by a high volume of last-minute applications.*
 - *Only one application per applicant will be accepted.*


HOW TO APPLY




Visit the JAC grants website [CookCountyIL.gov/JACgrants](https://grants.cookcountyil.gov/JACgrants).

The application submission link is posted under the funding opportunity: <https://grants.cookcountyil.gov>

▲ Funding Opportunities

Search... 

Showing 1 to 1 of 1 records

Funding Opportunity Title	Organization Name	Status	Application Due Date and Time	Actions
Justice Advisory Council Wraparound Services Opportunity	Justice Advisory Council (JAC)	Published	11/14/2022 5:00 PM	

Total Records: 1

Announcement
Justice Advisory Council Wraparound Services

Enterprise Grants Management System Status Days Left to Apply Application Due Date
AN-CC89-157 Published 39 11/14/2022 5:00 PM

▲ General Information ⓘ

Title	Program Name	Internal Organization ⓘ
Justice Advisory Council Wraparound Services Opportunity	PG-CC89-0073	Justice Advisory Council (JAC)

CAPACITY BUILDING RESOURCES

Recordings of capacity building workshops facilitated by Guidehouse, a Cook County partner, are available on the JAC website. They are a general resource and not related to any particular funding opportunity. Visit for cookcountyil.gov/JACGrants for links to those resources



Program Design

Topics include:

- Goal Development
- Program planning
- How to align program goals and performance metrics



Application

Topics include:

- Writing a compelling grant application
- Budgets and categorizing costs (ex. indirect rates)
- Registering for SAM.gov and a DUNS number



Monitoring & Reporting

Topics include:

- Program evaluation
- Tracking metrics and key performance indicators
- Federal compliance
- Procurement

Q & A



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Please submit questions using the chat feature.



APPLY: cookcountyil.gov/JACGrants

CONTACT: JAC.Info@cookcountyil.gov