

# Cook County Reopening Plan

*for Offices Under the President*

The Cook County Reopening Plan for Offices Under the President outlines OUP's phased approach to reopening Cook County facilities to employees and the public.

## Highlights of the Reopening Plan

- ▶ Senior staff return to Cook County facilities beginning June 15, 2020.
- ▶ The first official wave of employees will return to Cook County facilities on July 6, 2020.
- ▶ Employees working on-site will continue to comply with physical distancing standards and adhere to the guidance provided within this plan and any additional guidance provided by supervisors.
- ▶ Cook County facilities will reopen to the public on July 6, 2020 and members of the public will be required to adhere to physical distancing standards and other requirements as directed by Cook County.

## Entering County Facilities

- ▶ All employees will be required to present employee IDs and undergo thermal screening. Public visitors will be required to undergo thermal screening.
- ▶ All public visitors and employees will be required to wear face masks and practice physical distancing.

## Sampling of Signs Posted in County Facilities



**Toni Preckwinkle**

Cook County Board President

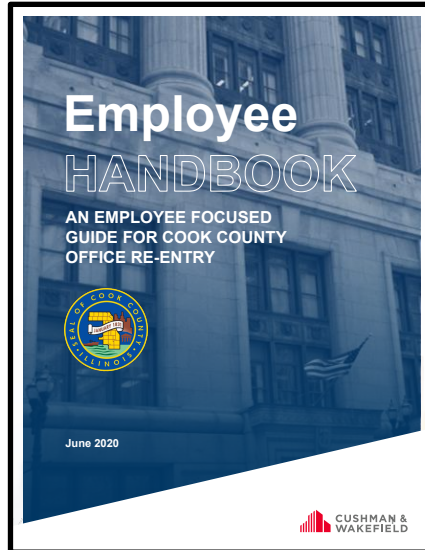
[www.cookcountyil.gov/reopening](http://www.cookcountyil.gov/reopening)

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## Personnel Support

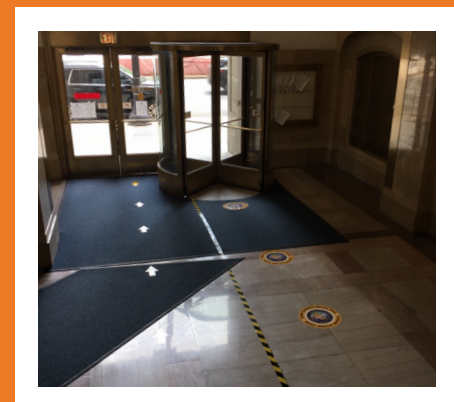
- ▶ The Bureau of Human Resources (BHR) provided employees and managers with handbooks and online training before returning to the workplace.
- ▶ BHR updated telecommuting, time and attendance and physical distancing policies to allow for staggered start times and alternating days.
- ▶ BHR increased employee outreach and availability of employee assistance programs and telework training.
- ▶ The Bureau of Asset Management (BAM) will provide PPE and other supplemental materials to employees upon return to the workplace.



## Facilities Modifications

- ▶ BAM added COVID-19 signage throughout facilities with instructions on how to queue, use elevators, physically distance.
- ▶ BAM is modifying public service counters with plastic guards and other protections.
- ▶ BAM modified workspaces, cubicles, conference rooms, courtrooms and other congregate areas to facilitate physical distancing.
- ▶ BAM increased air filtration and sanitation schedules.

## Modified Public Service Spaces



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